**WEST RIDGE ELEMENTARY PTO**

**MEETING AGENDA**

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| **Date:** Oct. 2, 2013 | **Time**: 6:30 – 8 p.m. | | | **Location**: West Ridge Elementary School Cafeteria | | |
| **Purpose**: Regular PTO meeting | | | **Code of Conduct**: Standard Code of Conduct | | | |
| **Facilitator**: L. Hadaway | | **Scribe**: L. Alston | | | **Timekeeper**: J. Liu | |
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| **Agenda**: | | | | | | |
| **Welcome, Introductions** | | | **Leah Hadaway** | | | **5 minutes** |
| **Old Business**   * **Fall Fundraiser Update** * **Spirit Nights Sept.- Sonic and Skate City** * **Donation to Brantner PTO** | | | **Leah Hadaway**  **Jennifer Liu** | | | **10 minutes**  **5 minutes** |
| **New Business**   * **Read, Run, Roar! Event Oct. 12**   **-Limo Driver?**  **-Reader Volunteers**   * **Trunk or Treat- Oct. 26th**   **-Fazoli’s Spaghetti Night**  **-Other fun activities?**   * **Ongoing Fundraising**   **-Summer Collection Contest Winner**  **-Need new Labels for Education Coordin.**  **-Treasure Chest- volunteers and donations**   * **Hospitality Update-Teacher Conferences** * **Budget Update** * **Spirit Nights**   **-Oct. 9th Cici’s Pizza- 5pm-8pm**  **-Oct 24th Yogurt Yum- All Day Long**   * **Communications Update**   **-VolunteerSpot**   * **Bulletin Board Volunteers** | | | **Leah Hadaway**  **Lindley Alston**  **Kristi King/Chris Neely**  **Jennifer Liu**  **Lindley Alston** | | | **15 minutes**  **10 minutes**  **5 minutes**  **5 minutes**  **5 minutes** |
| **Summary, Questions and Participant Feedback** | | | **Leah Hadaway** | | | **5 minutes** |
| **Committee Break-Out – Activities/Fundraising**   * **Committees may stay and address any topics needed or they may schedule another time to meet.** | | | **Leah Hadaway** | | | **20 minutes** |
| **Adjourn** | | |  | | |  |
| **NOTES**: | | | | | | |