**WEST RIDGE ELEMENTARY PTO**

**MEETING AGENDA**

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| **Date:** April 2, 2014  | **Time**: 6:30 – 8 p.m.  | **Location**: West Ridge Elementary School Cafeteria |
| **Purpose**: Regular PTO meeting  | **Code of Conduct**: Standard Code of Conduct |
| **Facilitator**: L. Hadaway  | **Scribe**: L. Alston  | **Timekeeper**: J. Liu |
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| **Agenda**:  |
| **Welcome, Introductions** | **Leah Hadaway** | **5 minutes** |
| **Old Business/Feedback*** **Silent auction donation update**
* **Teacher Appreciation Week, Bake Sale and Book Fair**
* **Spring Carnival Update**
* **Technology purchase for teachers**
* **Spirit Nights March – none. No Goodwill fundraiser this year**
 | **Cory Morganfield****Leah Hadaway****Jennifer Liu** | **5 minutes****5 minutes****5 minutes** |
| **New Business*** **EPI School Supply fundraiser presentation**
* **PTO Officer positions for 2014-2015-need a secretary and treasurer**
* **Luau for fall fundraiser on April 26th 10a-12p- flyer will be sent home**
* **Ongoing Fundraising**

**-Box Tops Update- new collection mailbox****- Labels for Education*** **Budget Update**
* **Hospitality Update**
* **Spirit Nights- Skate City April 16th**
* **Vote for fall fundraiser for next year**
* **Contest to encourage attendance at PTO meetings- gift card for winning teacher**
 | **Tracey****Leah Hadaway****Lindley Alston** **Natas Haber-Moffet****Cory Morganfield****Jennifer Liu** **Leah Hadaway** | **15 minutes****5 minutes****10 minutes****5 minutes****5 minutes** **5 minutes****10 minutes** |
| **Summary, Questions and Participant Feedback**  | **Leah Hadaway** | **5 minutes** |
| **Committee Break-Out – Activities/Fundraising*** **Committees may stay and address any topics needed.**
 | **Leah Hadaway** | **20 minutes** |
| **Adjourn** |  |  |
| **NOTES**: |