**WEST RIDGE ELEMENTARY PTO**

**MEETING AGENDA**

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| **Date:** Sept. 4, 2013 | **Time**: 6:30 – 8 p.m. | | | **Location**: West Ridge Elementary School Cafeteria | | |
| **Purpose**: Regular PTO meeting | | | **Code of Conduct**: Standard Code of Conduct | | | |
| **Facilitator**: L. Hadaway | | **Scribe**: L. Alston | | | **Timekeeper**: J. Liu | |
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| **Agenda**: | | | | | | |
| **Welcome, Introductions** | | | **Leah Hadaway** | | | **10 minutes** |
| **Presentation**   * **Fall Fundraiser** | | | **Fun Services** | | | **10 minutes** |
| **New Business**   * **Fall Fundraiser**   **-Collection Sept. 6- Sept. 27**  **-catalog sales and donations**   * **Vote on Fazoli’s for Fall Festival** * **Ongoing Fundraising Opportunities**   **-added Milk Caps for Moola**   * **Hospitality Update-Teacher Conferences** * **Budget Update**   **-King Soopers cards available**  **-New Request of Funds form**   * **Communications Update**   **-website, Facebook, email, VolunteerSpot**   * **Spirit Nights**   **-Chick-Fil-A on Sept. 19th**  **-Aspen Leaf yogurt outcome** | | | **Leah Hadaway**  **Lindley Alston**  **Cory Morganfield**  **Jennifer Liu/Natas Haber-Moffett**  **Lindley Alston**  **Jennifer Liu** | | | **10 minutes**  **15 minutes**  **5 minutes**  **5 minutes**  **5 minutes**  **5 minutes** |
| **Summary, Questions and Participant Feedback** | | | **Leah Hadaway** | | | **5 minutes** |
| **Committee Break-Out?? – Activities/Fundraising**   * **Committees may stay and address any topics needed or they may schedule another time to meet.** | | | **Leah Hadaway** | | | **20 minutes** |
| **Adjourn** | | |  | | |  |
| **NOTES**:   * Give With Target facebook promotion- $1 per vote for West Ridge   <https://apps.facebook.com/givewithtarget/school/14513>   * Staples Reward A+ Classroom- link your Staples Rewards Card   <http://www.staples.com/rewardaclassroom> Last Name: “PTO” - zip 80602 | | | | | | |
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