**WEST RIDGE ELEMENTARY PTO**

**MEETING AGENDA**

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| **Date:** Sept. 5, 2012 | **Time**: 6:30 – 8 p.m. | | | **Location**: West Ridge Elementary School Cafeteria | | |
| **Purpose**: Regular PTO meeting | | | **Code of Conduct**: Standard Code of Conduct | | | |
| **Facilitator**: L. Hadaway | | **Scribe**: L. Alston | | | **Timekeeper**: J. Liu/G.Hurt | |
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| **Agenda**: | | | | | | |
| **Welcome, Introductions** | | | **Leah Hadaway** | | | **10 minutes** |
| **Presentation**   * **Fundraising Opportunity** | | | **Fazoli’s** | | | **10 minutes** |
| **New Business**   * **Fall Fundraiser- Read, Run, Roar!**   **-Collection Sept. 7- Sept.24**  **-Reading/Running event Oct. 12-volunteers**   * **Ongoing Fundraising Opportunities** * **Hospitality Update-Teacher Conferences** * **Budget Update**   **-King Soopers/Sonic Cards**   * **Communications Update**   **-website, Facebook, email, VolunteerSpot**   * **Bulletin Board Volunteers** | | | **Leah Hadaway**  **Lindley Alston**  **Kristi King/Chris Neely**  **Jennifer Liu**  **Lindley Alston**  **Leah Hadaway** | | | **10 minutes**  **15 minutes**  **5 minutes**  **5 minutes**  **5 minutes**  **5 minutes** |
| **Summary, Questions and Participant Feedback** | | | **Leah Hadaway** | | | **5 minutes** |
| **Committee Break-Out – Activities/Fundraising**   * **Committees may stay and address any topics needed or they may schedule another time to meet.** | | | **Leah Hadaway** | | | **20 minutes** |
| **Adjourn** | | |  | | |  |
| **NOTES**: | | | | | | |