**WEST RIDGE ELEMENTARY PTO**

**MEETING AGENDA**

|  |  |  |
| --- | --- | --- |
| **Date:** Sept. 5, 2012  | **Time**: 6:30 – 8 p.m.  | **Location**: West Ridge Elementary School Cafeteria |
| **Purpose**: Regular PTO meeting  | **Code of Conduct**: Standard Code of Conduct |
| **Facilitator**: L. Hadaway  | **Scribe**: L. Alston  | **Timekeeper**: J. Liu/G.Hurt |
|  |
| **Agenda**:  |
| **Welcome, Introductions** | **Leah Hadaway** | **10 minutes** |
| **Presentation*** **Fundraising Opportunity**
 | **Fazoli’s**  | **10 minutes** |
| **New Business*** **Fall Fundraiser- Read, Run, Roar!**

**-Collection Sept. 7- Sept.24****-Reading/Running event Oct. 12-volunteers*** **Ongoing Fundraising Opportunities**
* **Hospitality Update-Teacher Conferences**
* **Budget Update**

**-King Soopers/Sonic Cards** * **Communications Update**

**-website, Facebook, email, VolunteerSpot*** **Bulletin Board Volunteers**
 | **Leah Hadaway** **Lindley Alston** **Kristi King/Chris Neely****Jennifer Liu** **Lindley Alston****Leah Hadaway** | **10 minutes****15 minutes****5 minutes****5 minutes****5 minutes****5 minutes** |
| **Summary, Questions and Participant Feedback**  | **Leah Hadaway** | **5 minutes** |
| **Committee Break-Out – Activities/Fundraising*** **Committees may stay and address any topics needed or they may schedule another time to meet.**
 | **Leah Hadaway** | **20 minutes** |
| **Adjourn** |  |  |
| **NOTES**: |